
Chief Executive's Office

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Date: 27 March 2006

Chorley
Borough Council

Chief Executive:
Donna Hall

Dear Councillor

CUSTOMER OVERVIEW AND SCRUTINY PANEL - THURSDAY, 6TH APRIL 2006

You are invited to attend a meeting of the Customer Overview and Scrutiny Panel to be held in the Committee Room, Town Hall, Chorley on Thursday, 6th April 2006 commencing at 6.30 pm.

AGENDA

1. **Apologies for absence**
2. **Declarations of Any Interests**

Members of the Panel are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. If the personal interest is a prejudicial interest, then the individual Member should not participate in a discussion on the matter and must withdraw from the Council Chamber and not seek to influence a decision on the matter.

3. **Decriminalisation of Parking Enforcement Inquiry**

- a) **Discussion with Councillor D Gee (Executive Member for Traffic and Transportation)**

To discuss issues raised throughout the Inquiry and the draft recommendations with the Executive Member.

- b) **To consider the draft Final Report**

The draft Final Report will follow.

- c) **Consideration of the minutes of the Sub-Group held on 7 December 2005 (Pages 1 - 8)**

The notes of the Sub-Group are enclosed.

Continued....

d) Updated Inquiry documents (Pages 9 - 14)

To note the enclosed updated Inquiry documentation:

- Information Checklist
- Witness Checklist
- Project Plan

4. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Chief Executive

Distribution

1. Agenda and reports to all Members of the Customer Overview and Scrutiny Panel (Mrs S Walsh (Chair), A Cullens, Mrs D Dickinson, M Lees, P Malpas, Miss J Molyneaux, G Russell, E Smith, Mrs J Snape and C Snow) for attendance.
2. Agenda and reports to Councillor D Gee (Executive Member for Traffic and Transportation for attendance.
3. Agenda and reports to Alan Capstick (Engineering Services Manager), Iain Price (Parking Manager) and Ruth Hawes for attendance.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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کہئے: